

## BUCOM Student Promotion

Policy Information			
Policy# :	COMBOD.1026	Reviewed Date(s):	9/28/2022
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Responsible University Administrator:	Provost & Vice President of Academic Affairs	President Council Approved Date:	9/29/2022; 11/21/24

### 1. Purpose

- 1.1. To define terms for satisfactory academic progress in the Baptist Health Sciences University College of Osteopathic Medicine;
- 1.2. To clarify expectations for minimum standards for student promotion to the next year of the curriculum;
- 1.3. To describe the process for student promotion at BUCOM.

### 2. Policy

- 2.1. The Student Progress Committee (SPC) is charged by the Dean of BUCOM with monitoring student outcomes and making recommendations regarding individual student performance throughout their education at BUCOM.
- 2.2. Minimum standards for student promotion to the subsequent year of the curriculum and requirements for graduation are set by the College.
- 2.3. No student may be promoted to the next year of the curriculum or certified for graduation without meeting all of the minimum standards.
- 2.4. Exceptions are considered only in extreme circumstances, after recommendation by the SPC, and acceptance in writing by the Dean of BUCOM.
- 2.5. An SPC recommendation that a student remediate a portion of the curriculum or repeat a year (recycle) will be made only when all three of the following criteria are met:
  - 2.5.1. The SPC identifies a specific circumstance(s) as having had a likely adverse impact on student academic performance;
  - 2.5.2. The SPC feels that the specific circumstance is highly remediable in a reasonable amount of time (i.e., less than six (6) months);
  - 2.5.3. The SPC expects, based on reasonable certainty, that resolution of the situation will allow subsequent satisfactory performance at BUCOM.
- 2.6. All single degree BUCOM students must complete all elements of the Doctor of Osteopathic Medicine (DO) curriculum within 150% of the standard allotted time (six years from the date of matriculation). Student failing to meet this requirement will be academically dismissed.
- 2.7. Students must maintain satisfactory academic progress to receive federal financial aid. BUCOM's policies mirror those of the Baptist Health Sciences University (BHSU) Financial Aid Department's standards for satisfactory academic progress.



- 2.8. Students not making satisfactory academic progress in BUCOM are not eligible for federal financial aid.
- 2.9. Minimum standards- First Year
- 2.9.1. Each student must obtain a passing grade in each course (i.e., “C” or higher)
    - 2.9.1.1. For any student not meeting this criteria, the SPC will consider all available information regarding student academic performance to date for any course(s) failure
    - 2.9.1.2. Recommendations may include:
      - 2.9.1.2.1. Repeat all or part of first year through the remediation pathway
      - 2.9.1.2.2. Academic dismissal from the College
  - 2.9.2. Each student must achieve a grade point average (GPA) of 2.25 on a 4.0 scale
    - 2.9.2.1. If a student fails to achieve an overall GPA of 2.25 by the end of the first year, the SPC, after considering all available data, may make one of the following recommendations at the end of the first year:
      - 2.9.2.1.1. Repeat all or part of the first year through the remediation pathway
      - 2.9.2.1.2. Academic dismissal from the College
- 2.10. Minimum standards- Second Year
- 2.10.1. Each student must obtain a passing grade in each course (e.g., “C” or higher)
    - 2.10.1.1. The SPC will consider all available information regarding student academic performance to date for any course(s) failure
    - 2.10.1.2. Recommendations may include:
      - 2.10.1.2.1. Repeat all or part of second year through the remediation pathway
      - 2.10.1.2.2. Academic dismissal from the College
  - 2.10.2. Each student must achieve a grade point average (GPA) of 2.25 on a 4.0 scale
    - 2.10.2.1. If a student fails to achieve an overall GPA of 2.25 by the end of the second year, the SPC, after considering all available data, may make one of the following recommendations at the end of the second year
      - 2.10.2.1.1. Repeat all or part of the second year through the remediation pathway
      - 2.10.2.1.2. Academic dismissal from the College
  - 2.10.3. Each student must take and pass the COMLEX-USA Step 1 at the national standard to be officially promoted to the clinical portion of the curriculum.
    - 2.10.3.1. Any student failing to submit a passing score on their first COMLEX-USA Step 1 will not be scheduled for third year rotations until a passing score is obtained
    - 2.10.3.2. Students who receive a non-passing score will follow the process delineated in COMBOD.1006 COMLEX-USA, COMSAE and COMAT Testing.
- 2.11. Minimum standards- Third Year
- 2.11.1. Each student must obtain a passing grade in each core clerkship (e.g., “C” or higher).
  - 2.11.2. In rotations that use the COMAT subject exam, each student must obtain the passing standard on the exam.
    - 2.11.2.1. Any student who fails the COMAT subject exam on a clerkship will receive a “NR” on the transcript until the exam is retaken and passed
    - 2.11.2.2. Failure of the retaken exam or not taking the exam by the designated deadline will result in a grade of “F” for that rotation.



2.11.3. The SPC, after consideration of all available information including academic performance may make one of the following recommendations for a student who earns an “F” in any clerkship during the junior year:

2.11.3.1. Repeat the clerkship where the “F” was earned and earn a grade of “C” or higher;

2.11.3.2. Repeat the third year; or

2.11.3.3. Academic dismissal from the college

2.11.4. Any student who earns “NR”s for two or more rotations will be required to appear before the SPC and be then removed from rotations until the “NRs” are remediated.

2.12. Minimum standards- Fourth Year

2.12.1. Each student must obtain a passing grade (“C” or higher) in each rotation, including any selective or elective.

2.12.1.1. For any rotation where a student earns an “F”, the SPC, after considering all available information including academic performance, may make one of the following recommendations:

2.12.1.1.1. Repeat the rotation in which the “F” was earned and earn a grade of “C” or higher;

2.12.1.1.2. Academic dismissal from BUCOM

2.12.2. Each student must obtain a passing score at the national standard on the COMLEX-USA Step 2 exam.

2.12.2.1. Students who receive a non-passing score will follow the process delineated in COMBOD.1006 COMLEX-USA, COMSAE and COMAT Testing.

### **3. Definitions**

3.1. None.

### **4. Procedure**

4.1. None.

### **5. Related Information**

5.1. COMBOD.1006 COMLEX-USA, COMSAE and COMAT Testing

5.2. COMBOD.1008 Maximum Time for Completion of the Doctorate of Osteopathic Medicine Curriculum

5.3. COCA Standard 9.2: Academic Standards