

Table of Contents

How it Works..... 1

Program Benefits and Costs..... 2

Materials 2

Opting-Out..... 3

Adding/Dropping/Incomplete Courses..... 4

BU BookPass Program

Student Frequently Asked Questions

How it Works

How does the program work?

BU BookPass takes the hassle out of getting your required course materials and provides you them at the lowest cost available. This allows every enrolled student* access to all required materials on or before the first day of class. Materials could be accessible up to two weeks prior to class if you enroll early each term.

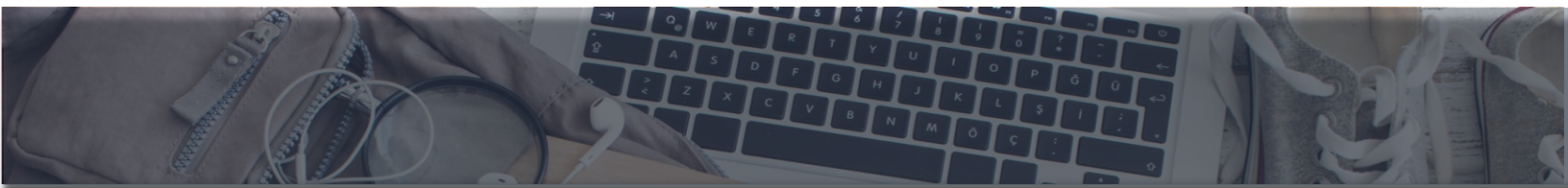
Once you have selected your courses, your course list will be sent to the Campus Bookstore. The Campus Bookstore gets everything ready for you. All you need to do is check your school email for how to access your course materials for the term.

*This program is for BHSU Undergraduate students enrolled in general education and allied health specific courses. ***This program excludes NSG and BUCOM designated courses.***

Who is participating in the program?

Your campus is participating in the BU BookPass program to save students up to 60% on required course materials and ensure students are prepared with the resources they need! While all students* are automatically enrolled each term, students have the opportunity to opt-out or opt back in during the drop-add period. Students who would like to review the option to opt-out of the program, please review the FAQ titled “Is the program required or can I opt-out of the program”.

*This program is for BHSU Undergraduate students enrolled in general education and allied health specific courses. ***This program excludes NSG and BUCOM designated courses.***



How do I get my course materials?

Once you register for your courses, the campus store will get everything ready for you! You will receive confirmation emails sharing details to access digital materials in Canvas. If you have physical materials, the campus store will communicate with you when you can pick up these materials.

Program Benefits and Costs

What are the benefits to me?

There are many benefits to students, including:

- Up to 60% savings on required course materials.
- Deferred student billing direct to student accounts.
- Course materials available day one with no waiting in line with heavy books.
- Digital platforms offer key features such as: highlighting, flash cards & note-sharing, leading to greater success in the course.
- Reduced stress related to finding and purchasing the correct course materials.

Will I save money?

Yes! Students can save up to 60% based on savings at other schools and thanks to the campus store relationships with publishing partners and bulk purchasing power. The program also reduces student stress during the purchasing process and provides a method to easily access, manage and use all course materials regardless of format or cost.

How much will I be charged?

Students will be charged one low, predictable flat fee of \$37.50 per credit hour.

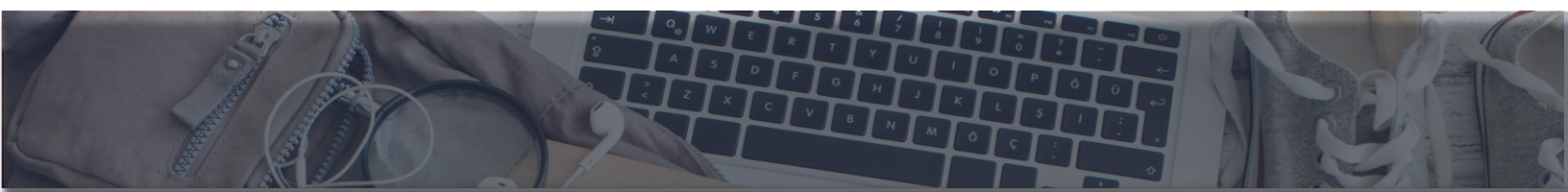
Materials

What type of materials will I receive?

Depending on your classes and the course materials your faculty requires, you may receive a combination of: digital course materials, printed textbooks, printed lab manual or workbooks.

How often are materials supplied?

Required materials are supplied at the beginning of each term. The materials will be accessible on or before the first day of class. Please continue to check your school email (from noreply@follett.com) before the start of each term, and during the add-drop period.



Can I have my printed learning materials shipped to me?

Yes. For printed materials, you will receive an email (check your school email) when the materials are ready for pick-up. For an additional fee, you can choose to have materials shipped. Contact your Campus Store at (901)572-2480 or email 1213mgr@follett.com for details.

Do I get to keep my materials at the end of each term?

Printed materials are yours to keep at the end of each term. Digital materials can be accessed for a minimum of 180 days and may be available for longer period of time based on the material adopted and the publisher's terms.

Can I choose if I want print or digital materials?

Print or digital format is determined based on the adopted material for the specific course prior to the start of class. As a student, if you have a preferred format (print or digital) for textbooks, you should first check with your faculty member to see what format has been chosen for the course.

If it is a digital version, you can contact the Campus Store for available print options.

If you are a student with a qualified disability requiring print versions or other accommodations, please contact Access Services at Access.Services@BaptistU.edu for more information.

If my professor has recommended course materials, will those be included in the BU BookPass?

Only materials identified by your professor as “required” are included in the BU BookPass program. All “recommended” materials will be available for purchase separately at the Campus Store.

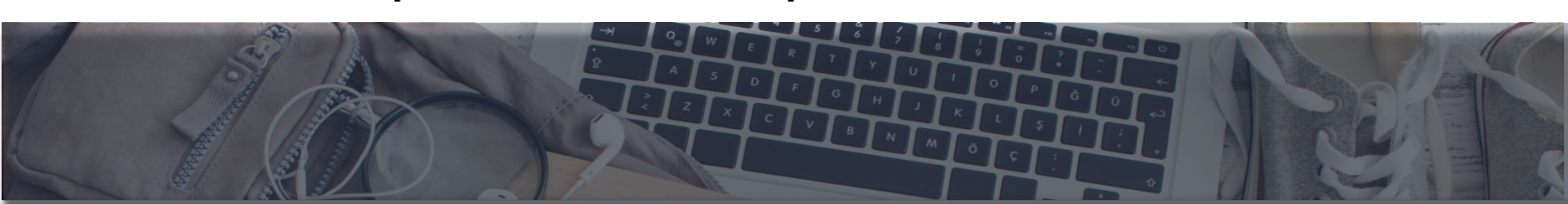
Opting-Out

Is BU BookPass required, or can I opt-out of the program?

While all students* are automatically enrolled in the program, you may choose to opt-out. You are then responsible for finding/purchasing your materials independently. You must take action to opt-out of the program by the deadline each term. There is no penalty to opt out.

*This program is for BHSU Undergraduate students enrolled in general education and allied health specific courses. ***This program excludes NSG and BUCOM designated courses.***

How do I opt-out/do I need to opt out each term?



All students* are automatically included in BU BookPass; however, you may opt-out of the program during specified opt-out periods.

For Spring 2025: November 25, 2024 - January 13, 2025. You must opt-out by January 13th, 2025.

To opt-out:

- Click here to learn more about the opt-out process and specific deadlines.
<https://accessportal.follett.com/1213>

This program is for BHSU Undergraduate students enrolled in general education and allied health specific courses. *This program excludes NSG and BUCOM designated courses.***

For all other questions, contact your campus store at (901)572-2480 or email 1213mgr@follett.com for information on how to opt-out.

What are the opt-out dates for this academic year?

All students* are automatically included in BU BookPass; however, students may opt-out of the program during the following opt-out periods:

Spring 2025: November 25, 2024 - January 13, 2025. You must opt-out by January 13th, 2025.

What if I opted-out by mistake or changed my mind?

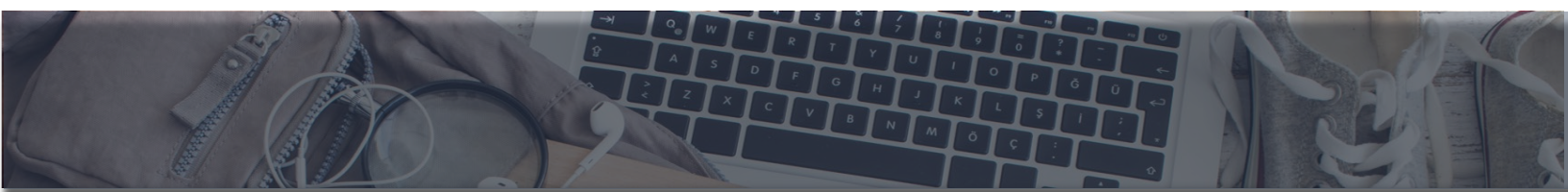
If the opt-out period has not ended, you can opt back in by going to the opt-out portal and choosing "Opt-In". You can login to the opt-out portal by clicking the provided opt-out link, <https://accessportal.follett.com/1213> or by checking your school email for the link to the opt-out portal.

Adding/Dropping/Incomplete Courses

What if I add or drop a course?

If you add or drop a course, that information is automatically transmitted to the bookstore.

- **Added courses:** Within 24 hours of adding a course, you will receive an email in your school email address with details to access your digital materials. For printed materials, you will receive an email to your school email address letting you know when the new print materials are ready for pick-up.
- **Dropped courses:** For courses dropped prior to the last day to drop/add/opt-out deadline, access to electronic or digital materials will be automatically disabled. Printed materials must be returned to the campus bookstore.



- If you drop a course prior to the opt-out deadline, the BU BookPass fees (\$37.50 per credit hour) will be removed from your student account.

What if I get an incomplete grade in a course and need additional time to access course materials?

If that course includes printed material, that material is yours to keep. If that course includes digital material, the length of access is dependent on those specific materials. Please contact the Campus Store at (901)572-2480 or email 1213mgr@follett.com for details.

I have questions that were not answered in these FAQs. Where can I get more information?

Please review all information at www.BaptistU.edu/BUBookPass. Any additional questions, please contact your campus store team at (901)572-2480 or email 1213mgr@follett.com.

